

# **-Minutes**

## **Village of Arpin Sewer Utility – Wednesday, November 8, 2023**

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These notes are not minutes of this meeting until accepted and approved at their next regularly scheduled meeting.

**Meeting Called to Order:** 7:00 p.m.

**Members Attending:** President: Jack Esser Trustees: Dan Mrotek, Tim Esser, Kevin Albrecht, Libby Block

**Staff:** Jill Richardson

**Residents:** Rollin & Sharon Dupee

**Non-Residents:** Dan Greve, MSA & Nora Rickman, MSA

1. **Minutes:** MOTION (Dan Mrotek/Jack Esser) to approve meeting minutes from October 11, 2023, Sewer Utility Meeting. Carried 5-0.
2. **Minutes:** MOTION (Dan Mrotek/Jack Esser) to approve meeting minutes from October 18, 2023, Sewer Utility Budget Meeting. Carried 5-0.
3. **Financial Statement:** MOTION (Jack Esser/Libby Block) to approve Village of Arpin Sewer Utility Financial Statement from October 2023. Carried 5-0.
4. **Sewer Operator Report:** The plant is running within acceptable limits. Valves have been replaced at plant. During the WI DNR audit, the sampler was not at an accurate temperature; a wiring assembly has been ordered to rectify this. The CMOM report is being updated.
5. **Sewer Rates:** Discussed sewer rate increases.

MOTION (Jack Esser/Tim Esser) to approve Resolution 2023-05 to Adopt Sewer Rates. Motion Not Carried 2-3.

MOTION (Dan Mrotek/Kevin Albrecht) to approve a 3% increase to dry and wet commercial rates, while keeping residential rates flat. Carried 5-0.

6. **Maintenance & Repairs:** Contracts and deposits have been returned to Steve's Plumbing for repairs needed in front of the Fire Department and on Main Street; repairs are to be completed at the same time.
7. **Phosphorus Project:** Competitive proposals were received and extensively reviewed for the completion of the chemical feed (phosphorus) project.

MOTION (Jack Esser/Libby Block) to approve the Roth Engineering submittal for the work that needs to be done for the phosphorus removal project. Carried 3-2.

8. **Future agenda items:**

9. **Adjourn:** MOTION (Jack Esser/Tim Esser) to adjourn 8:36 p.m. Carried 5-0.

Jill Richardson, Clerk/Treasurer