

Minutes

Village of Arpin – Wednesday, November 12, 2025

These notes are not minutes of this meeting until accepted and approved at their next regularly scheduled meeting.

Meeting Called to Order: 7:17 p.m.

Members Attending: President: Jack Esser Trustees: Dan Mrotek, Tim Esser, Kevin Albrecht, Libby Block

Staff: Jill Richardson, Louis Kuhlka

Residents:

Non-Residents:

1. **Certify Posting:** The agenda for the meeting posted:

Village of Arpin Municipal Building 11/5/2025 – 5:37 a.m.

Village of Arpin Post Office 11/5/2025 – 5:49 a.m.

www.villageofarpin.com 11/5/2025 – 5:40 a.m.

2. **Minutes:** (Libby Block/Dan Mrotek) to approve the Village of Arpin Regular Board Meeting Minutes from October 8, 2025. Carried 5-0.

3. **Minutes:** (Kevin Albrecht/Libby Block) to approve the Village of Arpin Budget Meeting Minutes from October 23, 2025. Carried 5-0.

4. **Financials:** MOTION (Libby Block/Kevin Albrecht) to approve Village of Arpin Financial Statement from October 2025. Carried 5-0.

5. **Clerk/Treasurer Report:** The Clerk attended the Wood County Emergency Management meeting; these meetings will be hosted by Wood County continually until an updated hazardous mitigation plan is adopted. We will be using a new software to take property taxes this year; the software will offer residents the ability to pay property taxes online, for a fee. The Clerk and Chief Election Inspector attended election training hosted by the Wood County Clerk.

MOTION (Kevin Albrecht/Libby Block) to approve resolution 2025-4 Appointing Election Inspectors for the 2026-2027 Term. Carried 4-0-1 abstain.

MOTION (Jack Esser/Dan Mrotek) to approve Ordinance 29 An Ordinance Adopting the Land Development Code within the Village of Arpin. Carried 5-0.

6. **Fire Department Update:** There were 12 calls in the last month: 7 EMS, 5 Fire. Personnel from the Department will be attending Ag Rescue Training. The annual Sportsman's Banquet was a success.

7. **Public Works:** Ditching will need to be completed on Hillcrest Lane and Limit Lane; no quotes have been received, additional requests will be made. Replacement of the 186 sign will be postponed until spring. Reckless driving on Church Road and Hilltop Road was discussed. The consensus of the Board is to post a 10 MPH speed limit sign on Hilltop Road; the Sheriff's Department will be contacted to monitor.

8. **Post Office:** No Discussion
9. **KKP Maintenance:** The Board discussed the current snowmobile trail and a re-routing of the trail as proposed by a local snowmobile club. The consensus of the Board is to allow the re-routing of the trail as long as an orange fence is installed to make it so snowmobiles can-not travel through the park.

MOTION (Jack Esser/Dan Mrotek) to allow the LPLA to hold their Wheelie Big Finale at the KKP, July 2026. Carried 5-0.
10. **Ordinance Violations:** An email sent from a Town resident responding to an ordinance violation fine for improper use of the Village compost site was discussed.

MOTION (Jack Esser/Dan Mrotek) to send a response letter to 6468 Richfield Drive. Carried 4-1.
11. **Permits/Licenses:**

MOTION (Kevin Albrecht/Dan Mrotek) to approve the operator permit for Tayler Kilty. Carried 5-0.

MOTION (Jack Esser/Tim Esser) to approve a hunting only permit for Rick Bouma and Anthony Vollert, for parcels 32-0012D and 32-00095B, for a one-year term. Carried 4-1.

MOTION (Kevin Albrecht/Dan Mrotek) to approve a bow hunting permit for the 2025-2026 season for Richard and Sherrill Lueck. Carried 5-0.
12. **Future Agenda Items:** Ditching on Hillcrest & Limit Lane, Security Cameras, Hunting Ordinance.
13. **Adjourn:** MOTION (Dan Mrotek/Kevin Albrecht) to adjourn 8:44 p.m. Carried 5-0.

Jill Richardson, Clerk/Treasurer