

Minutes

Village of Arpin Sewer Utility – Wednesday, December 11, 2024

These notes are not minutes of this meeting until accepted and approved at their next regularly scheduled meeting.

Meeting Called to Order: 7:00 p.m.

Members Attending: President: Jack Esser Trustees: Dan Mrotek, Tim Esser, Kevin Albrecht,

Staff: Jill Richardson, Ken Albrecht, Louis Kuhlka

Residents: Rollin & Sharon Dupee

Non-Residents:

1. **Minutes:** MOTION (Kevin Albrecht/Dan Mrotek) to approve meeting minutes from November 13, 2024, Sewer Utility Meeting. Carried 4-0.
2. **Minutes:** MOTION (Kevin Albrecht/Jack Esser) to approve meeting minutes from November 13, 2024 Sewer Utility Budget Hearing. Carried 4-0.
3. **Financial Statement:** MOTION (Kevin Albrecht/Dan Mrotek) to approve Village of Arpin Sewer Utility Financial Statement from November 2024. Carried 4-0.
4. **Sewer Operator Report:** The plant is running within acceptable limits.
5. **Maintenance and Repairs:** New flow gates are working well.
6. **Phosphorus Project:** The secondary containment unit has been put in place. The eyewash/shower station has been received and will be installed. The tank is ordered.
7. **Sewer Ordinance Review/Hookup Fee:** Ordinance #28 will be modified to include language on lateral ownership.
8. **Sewer Operator Position:** MOTION (Jack Esser/Dan Mrotek) to hire Louis Kuhlka as Certified Sewer Operator. Carried 4-0.

Louis will officially take over as of January 1, 2025. A backup sewer operator will need to be hired.
9. **Future agenda items:** Phosphorus Project, Ordinance #28, Backup Sewer Operator
10. **Adjourn:** MOTION (Jack Esser/Kevin Albrecht) to adjourn 7:45 p.m. Carried 4-0.

Jill Richardson, Clerk/Treasurer