

# Minutes

## Village of Arpin – Wednesday, December 10, 2025

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These notes are not minutes of this meeting until accepted and approved at their next regularly scheduled meeting.

**Meeting Called to Order:** 7:28 p.m.

**Members Attending:** President: Jack Esser Trustees: Dan Mrotek, Tim Esser, Kevin Albrecht, Libby Block

**Staff:** Jill Richardson, Louis Kuhlka

**Residents:** Sharon and Rollin Dupee, Seth Berdan

**Non-Residents:** Melissa Hitsman

**1. Certify Posting:** The agenda for the meeting posted:

Village of Arpin Municipal Building 12/8/2025 – 6:27 p.m.

Village of Arpin Post Office 12/8/2025 – 6:30 p.m.

[www.villageofarpin.com](http://www.villageofarpin.com) 12/8/2025 – 6:12 p.m.

**2. Minutes:** (Dan Mrotek/Libby Block) to approve the Village of Arpin Regular Board Meeting Minutes from November 12, 2025. Carried 5-0.

**3. Minutes:** (Jack Esser/Dan Mrotek) to approve the Village of Arpin Budget Hearing Minutes from November 12, 2025. Carried 5-0.

**4. Financials:** MOTION (Jack Esser/Kevin Albrecht) to approve Village of Arpin Financial Statement from November 2025. Carried 5-0.

**5. Clerk/Treasurer Report:** 2025 Property Tax bills have been mailed. “Ordinance #10, Regulating the use of Firearms, Bow and Arrows and Other Devices” and “Ordinance #14, Regulating the Keeping and Disposal of Garbage and Rubbish” were reviewed by the Board; both ordinances will be revised.

MOTION (Jack Esser/Tim Esser) to remove, in Ordinance #10, the *“Immediate Family”* wording and replace it with *“Property Owner(s), Spouse and their children”*. Carried 3-2.

MOTION (Dan Mrotek/Libby Block) to change *“Bows and Arrows”* to *“Archery Equipment”* in Ordinance #10. Carried 5-0.

MOTION (Jack Esser/Libby Block) to revoke the fine (Ordinance #14) and send a warning letter instead. Carried 4-0-1 abstain.

**6. Fire Department Update:** In 2025 there were 107 calls including 20 Village EMS, 36 Town EMS, 4 Village Fires, 15 Town Fires, and 32 for Mutual Aid.

**7. Public Works:** No Discussion

**8. Post Office:** No Discussion

9. **KKP Maintenance:** The Board discussed another option for re-routing the snowmobile trail, as proposed by a local snowmobile club. The consensus of the Board is to allow the re-routing of the trail. The Lions Club asked permission to hold youth snowmobile races on the KKP pond on January 24, 2026, February 7, 2026 and February 21, 2026.

MOTION (Kevin Albrecht/Dan Mrotek) to allow the Lions Club to hold youth snowmobile races on the KKP pond. Carried 5-0.

10. **Ordinance Violations:** None

11. **Permits/Licenses:**

MOTION (Jack Esser/Tim Esser) to approve the operator permit for Patricia Conrad. Carried 5-0.

MOTION (Jack Esser/Libby Block) to approve the Zoning (Building) Permit for 8118 Elm Street. Carried 4-1.

12. **Future Agenda Items:** Ordinance #10, Regulating the use of Firearms, Bow and Arrows and Other Devices, Ordinance #14, Regulating the Keeping and Disposal of Garbage and Rubbish

13. **Adjourn:** MOTION (Jack Esser/Kevin Albrecht) to adjourn 8:18 p.m. Carried 5-0.

Jill Richardson, Clerk/Treasurer