

# Minutes

## Village of Arpin – Wednesday, February 14, 2024

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These notes are not minutes of this meeting until accepted and approved at their next regularly scheduled meeting.

**Meeting Called to Order:** 7:25 p.m.

**Members Attending:** President: Jack Esser Trustees: Dan Mrotek, Tim Esser, Kevin Albrecht, Libby Block

**Staff:** Jill Richardson

**Residents:** Rollin & Sharon Dupee

**Non-Residents:**

1. **Certify Posting:** The agenda for the meeting posted:  
Village of Arpin Municipal Building 2/7/2024 – 4:13 p.m.  
Kandy Kane Park 2/7/2024 – 4:16 p.m.  
Friends & Neighbors 2/7/2024 – 4:22 p.m.
2. **Minutes:** MOTION (Dan Mrotek/Kevin Albrecht) to approve the Village of Arpin Regular Board Meeting Minutes from January 10, 2024. Carried 5-0.
3. **Financials:** MOTION (Libby Block/Jack Esser) to approve Village of Arpin Financial Statement from January 2024. Carried 5-0.
4. **Clerk/Treasurer Report:** 2023 property tax season is complete; February settlements have been made. Request for quotes were sent to accounting firms for the Year End Compilation; we will continue our work with our current accounting firm. Wood County provided election training for Chief Inspectors and Clerks on January 24<sup>th</sup>.
5. **Fire Department Update:** Fire Department added one new member this week.
6. **Public Works:** Discussed 50/50 contracts, noting possible uses for funds. WI DOT is requiring a small bridge/culvert inventory be completed. Wood County Highway has asked local municipalities wait to complete the inventory until they can gather more information on the program requirements.  
  
MOTION (Jack Esser/Dan Mrotek) to approve the 50/50 Road Aid Contract with Wood County Highway Department for 2024. Carried 5-0.  
  
MOTION (Jack Esser/Kevin Albrecht) to approve the 50/50 Bridge Aid Contract with Wood County Highway Department for 2024. Carried 5-0.
7. **Post Office:** The regional manager has been contacted regarding the installation of the public display. Until the Village can confirm an acceptable location at the Post Office, the display will remain at the Kandy Kane Park.
8. **KKP Maintenance:** None
9. **Ordinance Violations:** None

**10. License and Permits:**

MOTION (Jack Esser/Libby Block) to approve the Zoning/Building permit for Wagler, 6181 CTH N. Carried 5-0.

MOTION (Jack Esser/Libby Block) to approve the Zoning/Building permit for Spindler, 8138 Church Rd. Carried 5-0.

MOTION (Jack Esser/Tim Esser) to approve the Kennel license for Schill, 8115 Prospect St. Carried 5-0.

MOTION (Jack Esser/Tim Esser) to approve the kennel license for Seifert, 7951 Oak Rd. Carried 5-0.

**11. Future Agenda Items:**

**12. Adjourn:** Motion (Jack Esser/Kevin Albrecht) to adjourn 7:49 p.m. Carried 5-0.

Jill Richardson, Clerk/Treasurer