

Minutes

Village of Arpin – Wednesday, May 14, 2025

These notes are not minutes of this meeting until accepted and approved at their next regularly scheduled meeting.

Meeting Called to Order: 7:23 p.m.

Members Attending: President: Jack Esser Trustees: Dan Mrotek, Tim Esser, Kevin Albrecht, Libby Block

Staff: Jill Richardson, Louis Kuhlka

Residents: Rollin & Sharon Dupee, Brad & Kylee Dupee, Luke Bravener

Non-Residents:

1. **Certify Posting:** The agenda for the meeting posted:
Village of Arpin Municipal Building 5/7/2025 – 7:15 p.m.
Village of Arpin Post Office 5/7/2025 – 7:57 p.m.
Friends & Neighbors 5/7/2025 – 8:00 p.m.
2. **Minutes:** (Libby Block/Kevin Albrecht) to approve the Village of Arpin Regular Board Meeting Minutes from April 9, 2025. Carried 5-0.
3. **Financials:** MOTION (Jack Esser/Kevin Albrecht) to approve Village of Arpin Financial Statement from April 2025. Carried 5-0.
4. **Clerk/Treasurer Report:** Main Street banner designs were reviewed. Businesses will be offered the ability to purchase banners for display with the Veteran banners. Financial planning for the future was discussed. Ordinance #29, an ordinance regulating zoning in the Village will be modified; this ordinance will have to go before the Wood County Board and will require a public hearing before adoption.

MOTION (Dan Mrotek/Kevin Albrecht) to establish a Capital Improvement Fund in the amount of \$35,000, where interest rates are most beneficial. Carried 5-0.

5. **Fire Department Update:** Year-to-date there have been 56 calls. The Fire Department has multiple members completing trainings. The Village discussed the management of the Fire Department.

MOTION (Jack Esser/Kevin Albrecht) to request a special meeting the Town of Arpin regarding the Fire Department. Carried 5-0.

6. **Public Works:** The failing culvert on Oak Lane, will be replaced by the Town when needed.

MOTION (Jack Esser/Tim Esser) to hire JJ Brush Cutting Service for ditch mowing and cutting for the 2025 season. Carried 5-0.

7. **Post Office:** Discussed repair to a hole in the drop ceiling.
8. **KKP Maintenance:** Reviewed the information gathering document from Wood County Parks, Rec. & Open Space Plan 2026-2030; changes will be made and submitted to Wood County. Infield material has been applied to the baseball diamond and gravel has been added to the dugout

areas. There are multiple dead branches hanging in trees that pose a hazard; these will need to be removed.

MOTION (Libby Block/Kevin Albrecht) to hire From the Ground Up to take care of multiple “hangers” at the park, for approximately \$300.00. Carried 5-0.

- 9. Ordinance Violations:** The Village has received two checks from Wood County for old ordinance violations.

10. Permits/Licenses:

MOTION (Kevin Albrecht/Libby Block) to approve the building/zoning permit for Brad and Kylee Dupee. Carried 5-0.

MOTION (Libby Block/Kevin Albrecht) to approve the building/zoning permit for Alliant Energy. Carried 5-0.

MOTION (Jack Esser/Dan Mrotek) to approve the Bartender/Operator License for Jennie Yant. Carried 5-0.

11. Future Agenda Items:

- 12. Adjourn:** Motion (Libby Block/Kevin Albrecht) to adjourn 8:48 p.m. Carried 5-0.

Jill Richardson, Clerk/Treasurer