

Minutes

Village of Arpin Sewer Utility – Wednesday, June 11, 2025

These notes are not minutes of this meeting until accepted and approved at their next regularly scheduled meeting.

Meeting Called to Order: 7:00 p.m.

Members Attending: President: Jack Esser Trustees: Dan Mrotek, Tim Esser, Kevin Albrecht, Libby Block

Staff: Jill Richardson, Louis Kuhlka

Residents: Rollin & Sharon Dupee

Non-Residents:

1. **Minutes:** MOTION (Libby Block/Jack Esser) to approve meeting minutes from May 14, 2025, Sewer Utility Meeting. Carried 5-0.
2. **Financial Statement:** MOTION (Dan Mrotek/Libby Block) to approve Village of Arpin Sewer Utility Financial Statement from May 2025. Carried 5-0.
3. **Sewer Operator Report:** The plant is running within acceptable limits. SCADA computer has been installed. Changed dosing pump matrix to rotate pump run times; this should result in lowered electric usage.

MOTION (Jack Esser/Libby Block) to approve Resolution 2025-01 Wisconsin Department of Natural Resources NR 208 – Compliance Maintenance Resolution. Carried 5-0.

4. **Maintenance and Repairs:** The generator at the lift station needs additional wiring to run the SCADA system during power outages. The generator at the plant is undersized for the pumps; operator will research contingency plan options.

MOTION (Jack Esser/Libby Block) to accept the estimate from Matthew's Electric Service, LLC to do proper wiring in Lift Station on CTH N. Carried 5-0.

5. **Phosphorus Project:** Flow proportion programming will be completed on June 20th.
6. **Ordinance #28:** Changes defining ownership were reviewed.

MOTION (Jack Esser/Dan Mrotek) to approve changes to Ordinance 28 An Ordinance Establishing Sewer Use Rates, Rules, Regulation, and Penalties. Carried 5-0.

7. **Future agenda items:** Phosphorus Project, generators
8. **Adjourn:** MOTION (Jack Esser/Dan Mrotek) to adjourn 7:29 p.m. Carried 5-0.

Jill Richardson, Clerk/Treasurer