

# Minutes

## Village of Arpin – Wednesday, July 10, 2024

---

These notes are not minutes of this meeting until accepted and approved at their next regularly scheduled meeting.

**Meeting Called to Order:** 7:46 p.m.

**Members Attending:** President: Jack Esser Trustees: Dan Mrotek, Tim Esser, Kevin Albrecht, Libby Block

**Staff:** Jill Richardson

**Residents:** Rollin & Sharon Dupee

**Non-Residents:**

1. **Certify Posting:** The agenda for the meeting posted:  
Village of Arpin Municipal Building 7/3/2024 – 3:50 p.m.  
Village of Arpin Post Office 7/3/2024 – 3:57 p.m.  
Friends & Neighbors 7/3/2024 – 4:03 p.m.
2. **Minutes:** (Kevin Albrecht/Libby Block) to approve the Village of Arpin Regular Board Meeting Minutes from June 12, 2024. Carried 5-0.
3. **Financials:** MOTION (Kevin Albrecht/Libby Block) to approve Village of Arpin Financial Statement from June 2024. Carried 5-0.
4. **Clerk/Treasurer Report:** The Village raised \$966.00 from the sale of the Veteran Banners; these funds were donated to the Never Forgotten Honor Flight. The Village would like to Thank Matthew Ortnor of Matthew's Electric Service, LLC. for donating his time and equipment to hang the Veteran Banners. The consensus of the Board is to continue with the banner program in 2025. The Village will charge \$350.00 for new banners. Banners displayed in 2024 can be rehung for a \$50.00 donation. The ability to rehang banners will be based on hanging space availability with priority given to new banners.  
  
MOTION (Jack Esser/Dan Mrotek) to approve changes to Ordinance #16 Regulating and Licensing Direct Sellers and Solicitors within the Village of Arpin. Carried 5-0.  
  
MOTION (Jack Esser/Dan Mrotek) to approve Ordinance #35-R an Ordinance Repealing Village of Arpin Ordinance #35, an Ordinance Amending Section 1(D)(iii) of Ordinance #16. Carried 5-0.  
  
MOTION (Dan Mrotek/Libby Block) to hold quarterly meetings in person. Carried 3-2.
5. **Fire Department Update:** All is going well.
6. **Public Works:** Letters will be sent to residents on Church Road regarding tree trimming. The Village will look at the road signs on Everett Lane for possible replacement.
7. **Post Office:** The Village received an estimate to expand the blacktop in front of the building. Estimates for the gravel work were not received. Tabled until gravel work estimates are received.

8. **KKP Maintenance:** The Advancement has asked for permission to modify the pavilion to add a hinged entrance on the south end. Consensus of the board is to allow the entrance. Discussed the tennis court net and striping. Consensus of the board is to purchase a tennis net, not to exceed \$200.00 and to re-stripe the court.
9. **Truck and Tractor Pull:** In the event of rain, the Advancement would like approval to move the Car Show from the Village Pond area to Main Street (CTH N). The Advancement will contact Wood County regarding the request to potentially close the roadway.
10. **Lions Lease:** Tabled
11. **Ordinance Violations:** Letters will be mailed to residents regarding Ordinance #55 Regulating Grass and Weeds and building permits.
12. **License and Permits:**  
  
MOTION: (Jack Esser/Tim Esser) to approve the Operator (Bartender) License for Michelle Quinlan. Carried 5-0.  
  
MOTION: (Libby Block/Jack Esser) to deny the Operator (Bartender) License for Tyrone Lee Baker, Jr. Carried 5-0.  
  
MOTION: (Jack Esser/Libby Block) to approve the Operator (Bartender) License for Karrie Stauffer. Carried 5-0.
13. **Future Agenda Items:** Lions lease (electricity), post office parking lot, retail license approvals
14. **Adjourn:** Motion (Jack Esser/Dan Mrotek) to adjourn 9:11 p.m. Carried 5-0.

Jill Richardson, Clerk/Treasurer