

Minutes

Village of Arpin – Wednesday, August 13, 2025

These notes are not minutes of this meeting until accepted and approved at their next regularly scheduled meeting.

Meeting Called to Order: 7:32 p.m.

Members Attending: President: Jack Esser Trustees: Dan Mrotek, Tim Esser, Kevin Albrecht, Libby Block

Staff: Jill Richardson, Louis Kuhlka

Residents: Rollin & Sharon Dupee

Non-Residents:

1. **Certify Posting:** The agenda for the meeting posted:
Village of Arpin Municipal Building 8/6/2025 – 5:32 p.m.
Village of Arpin Post Office 8/6/2025 – 6:35 a.m.
www.villageofarpin.com 8/6/2025 – 6:23 p.m.
2. **Minutes:** (Dan Mrotek/Libby Block) to approve the Village of Arpin Regular Board Meeting Minutes from July 9, 2025. Carried 5-0.

Minutes: (Libby Block/Tim Esser) to approve the Village of Arpin & Town of Arpin Joint Board Meeting Minutes from July 16, 2025. Carried 5-0.

Minutes: (Dan Mrotek/Tim Esser) to approve the Village of Arpin Special Board Meeting Minutes from July 31, 2025. Carried 5-0.
3. **Financials:** MOTION (Jack Esser/Dan Mrotek) to approve Village of Arpin Financial Statement from July 2025. Carried 5-0.
4. **Clerk/Treasurer Report:** Reviewed correspondence from Wood County Treasurer, Planning & Zoning and Health Department. WI DNR amended recycling rules; our recycling ordinance will need to be updated to reflect the changes. Voting machines need to be taken to Wood County for maintenance. Thank-you was received from Honor Flight for the \$1,200.00 donation from the Veteran Banner Program; the Village extends thanks to Ken Albrecht and Matt Ortnier for hanging the banners. Electronic recycling date has been set for Saturday, October 18, 2025.
5. **Fire Department Update:** Three members will be going for training next week. Servicing of trucks will be completed soon. The Chief attended a meeting for the Town of Milladore to discuss mutual aid; Milladore recently contracted with Auburndale's Department to provide fire services.
6. **Public Works:** Ditching will need to be completed on Hillcrest Lane and Limit Lane. Quotes for a new lawn mower were reviewed; the current mower is a 2012 JD X720 and due to be replaced.
7. **Post Office:** Repairs to back entry have been completed. Repairs to ceiling are still needed. Contractors for parking lot blacktop were contacted; no estimates have been received.
8. **KKP Maintenance:** The concession stand at the park was vandalized. The Village will look into acquiring security cameras and ways to best secure the building.

- 9. Ordinance Violations:** Letters on Ordinance #55, regarding tall grass/weed violations were mailed. Neighbor complaint on roosters was addressed with resident. A letter regarding a dog violation will be sent.
- 10. Permits/Licenses:**
- MOTION: (Libby Block/Tim Esser) to approve the Building/Zoning permit for 6321 Main Street. Carried 5-0.
- MOTION: (Kevin Albrecht/Dan Mrotek) to approve the Building/Zoning permit for 6162 CTH N. Carried 5-0.
- MOTION: (Jack Esser/Tim Esser) to approve the Building/Zoning permit for 8078 STH 186. Carried 5-0.
- 11. Future Agenda Items:** Ordinance #29, Ditching on Hillcrest & Limit Lane, Budget Meeting and Hearing Dates, Park Cameras.
- 12. Adjourn:** MOTION (Jack Esser/Tim Esser) to adjourn 8:50 p.m. Carried 5-0.

Jill Richardson, Clerk/Treasurer