

# Minutes

## Village of Arpin Sewer Utility – Wednesday, August 14, 2024

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These notes are not minutes of this meeting until accepted and approved at their next regularly scheduled meeting.

**Meeting Called to Order:** 7:00 p.m.

**Members Attending:** President: Jack Esser Trustees: Dan Mrotek, Tim Esser, Kevin Albrecht, Libby Block

**Staff:** Jill Richardson, Ken Albrecht

**Residents:** Rollin & Sharon Dupee

**Non-Residents:**

1. **Minutes:** MOTION (Kevin Albrecht/Dan Mrotek) to approve meeting minutes from July 10, 2024, Sewer Utility Meeting. Carried 5-0.
2. **Financial Statement:** MOTION (Libby Block/Jack Esser) to approve Village of Arpin Sewer Utility Financial Statement from July 2024. Carried 5-0.
3. **Sewer Operator Report:** The plant is running within acceptable limits. Septic tanks need to be pumped. Discussed Sewer Operator attending continuing education class on phosphorus.
4. **SCADA Computer Upgrade:** Reviewed quotes for the SCADA upgrade.  
  
MOTION (Kevin Albrecht/Libby Block) to approve new SCADA Computer system to be installed at the WWTF providing the price does not increase from the quote received from B&M Technical. Carried 5-0.
5. **Operator Desktop Computer:** The desktop computer has been purchased.
6. **Phosphorus Project:** The design report will be reviewed. Discussed holding pre-construction meeting with engineering firm and the WI DNR.
7. **Future agenda items:** SCADA Computer, Phosphorus Project
8. **Adjourn:** MOTION (Jack Esser/Kevin Albrecht) to adjourn 8:07 p.m. Carried 5-0.

Jill Richardson, Clerk/Treasurer